

**A RESOLUTION****BY: COMMUNITY DEVELOPMENT/HUMAN RESOURCES COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR FC-6006007914, PROGRAMMATIC SERVICES, ON BEHALF OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT, BUREAU OF HOUSING, WITH METROPOLITAN ALLIANCE OF COMMUNITY DEVELOPMENT CORPORATIONS (MACDC) FOR THE PURPOSE OF IMPLEMENTING THE FEDERALLY FUNDED OWNER OCCUPIED REHABILITATION PROGRAM (OORP), IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED TWENTY THOUSAND DOLLARS AND NO CENTS (\$520,000.00), FOR A TERM OF TWELVE (12) MONTHS WITH ONE TWELVE (12) MONTH RENEWAL OPTION AT THE SOLE DISCRETION OF THE CITY. ALL FUNDS SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBERS: HOME INVESTMENT PARTNERSHIP PROGRAM 3P05 529002 Y46P0907A3L0, 3P05 529002 Y46P0907A3M0, 3P05 529002 Y46P0907A3N0, 3P05 529002 Y46P0907A3P0; CDBG HOUSING REHABILITATION ADMINISTRATION 1B01 5\*\*\*\*\* Y46P0103A26A, 1B01 5\*\*\*\*\* Y46P0103A27A; AND MECHANICSVILLE SECTION 108 LOAN PROGRAM 3P06 529002 Y47Q0273A7K0.**

**WHEREAS**, the City of Atlanta's ("City") Department of Planning and Community Development, Bureau of Housing, administers the Owner Occupied Housing Rehabilitation Program ("OORP"); and

**WHEREAS**, the goal of the OORP is to repair and preserve single-family housing in the City with an emphasis on serving the elderly, disabled, and low to moderate level income homeowners; and

**WHEREAS**, the OORP specifically works to address the following objectives: (1) upgrading and preserving neighborhoods; (2) assisting low-income households with home repairs; (3) leveraging private funds with federal grant funds; and (4) forming partnerships with appropriate local community organizations to further neighborhood revitalization; and

**WHEREAS**, the City appropriated \$2,500,000.00 for the repair of owner occupied properties under the HOME Investment Partnership fund and \$1,070,000.00 for the repair of the owner occupied properties under the Mechanicsville Section 108 Loan funds from the U.S. Department of Housing and Urban Development to provide loans and grants in order to provide housing rehabilitation services; and

**WHEREAS**, the City approved funding for the OORP in the 2002 through 2006 Annual Action Plan for the HOME Investment Partnerships Program and these programs are ready for implementation; and

**WHEREAS**, the City wishes to enter into an agreement for Programmatic Services, on behalf of the Department of Planning and Community Development, Bureau of Housing; and

**WHEREAS**, the Commissioner of the Department of Planning and Community Development and the Chief Procurement Officer of the Department of Procurement have recommended that the agreement for FC-6006007914, be awarded to the most responsive and responsible bidder, Metropolitan Alliance of Community Development Corporations, in an amount not to exceed Five Hundred Twenty Thousand Dollars and no cents (\$520,000.00).

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES** that the Mayor be and is hereby authorized to execute a contract for FC-FC-6006007914, Programmatic Services, on behalf of the Department of Planning and Community Development, Bureau of Housing, with Metropolitan Alliance of Community Development Corporations for the purpose of implementing the federally funded Owner Occupied Rehabilitation Program (OORP) in an amount not to exceed Five Hundred Twenty Thousand Dollars and no cents (\$520,000.00).

**BE IT FURTHER RESOLVED**, that the term of the Agreement shall be for a period of twelve (12) months with one twelve (12) month renewal option at the sole discretion of the City.

**BE IT FURTHER RESOLVED**, that the City Attorney be and is directed to prepare the appropriate contractual Agreement for execution by the Mayor, and to be approved by the City Attorney as to form.

**BE IT FURTHER RESOLVED**, that the Agreement(s) authorized hereunder shall not become binding upon the City and the City shall incur no obligation or liability hereunder until the same has been signed by the Mayor, attested to by the municipal clerk, approved by City Attorney as to form, and delivered to Metropolitan Alliance of Community Development Corporations.

**BE IT FURTHER RESOLVED**, that all contracted work for the OORP in an amount not to exceed Four Hundred Thousand Dollars (\$400,000.00) shall be charged to and paid from Fund, Account and Center Numbers: 3P05 529002 Y46P0907A3L0, 3P05 529002 Y46P0907A3M0, 3P05 529002 Y46P0907A3N0, 3P05 529002 Y46P0907A3P0 (HOME Investment Program) and 1B01 5\*\*\*\*\* Y46P0103A26A, 1B01 5\*\*\*\*\* Y46P0103A27A (CDBG Housing Rehab Administration).

**BE IT FINALLY RESOLVED**, that all contracted work for the OORP in an amount not to exceed One Hundred Twenty Thousand Dollars (\$120,000.00) shall be charged to and paid from Fund, Account and Center: 3P06 529002 Y47Q0273A7K0 (Mechanicsville Section 108 Loan Program).

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** Community Development/Human Resources

**Caption:** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR FC-6006007914, PROGRAMMATIC SERVICES, ON BEHALF OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT, BUREAU OF HOUSING, WITH METROPOLITAN ALLIANCE OF COMMUNITY DEVELOPMENT CORPORATIONS (MACDC) FOR THE PURPOSE OF IMPLEMENTING THE FEDERALLY FUNDED OWNER OCCUPIED REHABILITATION PROGRAM (OORP), IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED TWENTY THOUSAND DOLLARS AND NO CENTS (\$520,000.00), FOR A TERM OF TWELVE (12) MONTHS WITH ONE TWELVE (12) MONTH RENEWAL OPTION AT THE SOLE DISCRETION OF THE CITY. ALL FUNDS SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBERS: HOME INVESTMENT PARTNERSHIP PROGRAM 3P05 529002 Y46P0907A3L0, 3P05 529002 Y46P0907A3M0, 3P05 529002 Y46P0907A3N0, 3P05 529002 Y46P0907A3P0; CDBG HOUSING REHABILITATION ADMINISTRATION 1B01 5\*\*\*\*\* Y46P0103A26A, 1B01 5\*\*\*\*\* Y46P0103A27A; AND MECHANICSVILLE SECTION 108 LOAN PROGRAM 3P06 529002 Y47Q0273A7K0.

**Council Meeting Date:** September 4, 2007

**Requesting Dept.:** Planning and Community Development (Bureau Housing)

**FAC Confirmed by:** James Talley

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

***Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.***

The purpose of this legislation is to receive authorization to enter into a contractual agreement with a qualified subrecipient agency to implement the Owner Occupied Rehabilitation Program.

**2. Please provide background information regarding this legislation.**

***Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.***

The Bureau of Housing administers the OORP to repair and preserve single-family housing for seniors and disable homeowners. The City approved funding for the OORP in the 2002 through 2006 Annual Action Plan for the HOME Investment Partnership Program (\$2,500,000) and Mechancisville Section 108 (\$1,070,000) appropriated a total of \$3,570,000 to provide rehabilitation assistance, which is used to pay relate housing rehabilitation services such as administrative fee, contractors, inspections and lead base paint assessments.

The Office of Procurement solicit proposal FC-600700020 for the purpose of implementing the program.

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Subrecipient Agreement
- (b) **Source Selection:**
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:**

**4. Fund Account Center (Ex. Name and number):** HOME Investment Partnership Program 3P05 529002 Y46P0907A3L0, 3P05 529002 Y46P0907A3M0, 3P05 529002 Y46P0907A3N0, 3P05 529002 Y46P0907A3P0 and Mechanicsville Section 108 Loan Program 3P06 529002 Y47Q0273A7K0 and CDBG HOUSING REHABILITATION ADMINISTRATION 1B01 5\*\*\*\*\* Y46P0103A26A, 1B01 5\*\*\*\*\* Y46P0103A27A

**Fund:** \_\_\_\_\_ **Account:** \_\_\_\_\_ **Center:** \_\_\_\_\_

**5. Source of Funds:** *Example: Local Assistance Grant* Federal Funded Grants

**6. Fiscal Impact:** This legisatlion will result in a reduction in the amount not to exceed \$520,000 annually from the above fund account centers for construction management.

**Example:** *This legislation will result in a reduction in the amount of \_\_\_\_\_ to Fund Account Center Number \_\_\_\_\_.*

**7. Method of Cost Recovery: N/A**

***Examples:***

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.***
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.***

**This Legislative Request Form Was Prepared By: C.Fletcher**

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Christy Fletcher

Contact Number: 6390

Originating Department: Planning and Community Development

Committee(s) of Purview: Community Development/Human Resources

Chief of Staff Deadline: August 13, 2007

Anticipated Committee Meeting Date(s): August 28, 2007

Anticipated Full Council Date: September 4, 2007

Legislative Counsel's Signature: \_\_\_\_\_

Commissioner Signature: \_\_\_\_\_

Chief Procurement Officer Signature: \_\_\_\_\_

**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR FC-6006007914, PROGRAMMATIC SERVICES, ON BEHALF OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT, BUREAU OF HOUSING, WITH METROPOLITAN ALLIANCE OF COMMUNITY DEVELOPMENT CORPORATIONS (MACDC) FOR THE PURPOSE OF IMPLEMENTING THE FEDERALLY FUNDED OWNER OCCUPIED REHABILITATION PROGRAM (OORP), IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED TWENTY THOUSAND DOLLARS AND NO CENTS (\$520,000.00), FOR A TERM OF TWELVE (12) MONTHS WITH ONE TWELVE (12) MONTH RENEWAL OPTION AT THE SOLE DISCRETION OF THE CITY. ALL FUNDS SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBERS: HOME INVESTMENT PARTNERSHIP PROGRAM 3P05 529002 Y46P0907A3L0, 3P05 529002 Y46P0907A3M0, 3P05 529002 Y46P0907A3N0, 3P05 529002 Y46P0907A3P0; CDBG HOUSING REHABILITATION ADMINISTRATION 1B01 5\*\*\*\*\* Y46P0103A26A, 1B01 5\*\*\*\*\* Y46P0103A27A; AND MECHANICSVILLE SECTION 108 LOAN PROGRAM 3P06 529002 Y47Q0273A7K0.

FINANCIAL IMPACT (if any)

Mayor's Staff Only

Received by CPO: \_\_\_\_\_  
(date)

Received by LC from CPO: \_\_\_\_\_  
(date)

Received by Mayor's Office: 8/16/07 (signature)  
(date)

Reviewed by: jm 8/16/07  
(date)

Submitted to Council: \_\_\_\_\_  
(date)

**DEPARTMENT OF PROCUREMENT  
LEGISLATION SUMMARY**

**Committee of Purview: Community Development and Human Resources  
Committee**

**CAPTION:**

**A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT, TO ENTER INTO AN AGREEMENT FOR FC-6006007914, PROGRAMMATIC SERVICES, WITH METROPOLITAN ALLIANCE OF COMMUNITY DEVELOPMENT CORPORATIONS (MACDC), FOR THE PURPOSE OF IMPLEMENTING THE FEDERALLY FUNDED OWNER OCCUPIED HOUSING REHABILITATION PROGRAM (OORP), IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED THOUSAND TWENTY DOLLARS (\$520,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBERS: HOME INVESTMENT PARTNERSHIP PROGRAM 3P05 529002 Y46P0907A3L0, 3P05 529002 Y46P0907A3M0, 3P05 529002 Y46P0907A3N0; 3P05 529002 Y46P0907A3P0, AND CDBG HOUSING REHABILITATION ADMINISTRATION 1BO1 5\*\*\*\*\* Y46P0103A26A; AND MECHANICSVILLE SECTION 108 LOAN PROGRAM 3P06 529002 Y47Q0273A7K0.**

<b>Council Meeting Date:</b>	August 28, 2007
<b>Legislation Title:</b>	FC-6006007914, Programmatic Services
<b>Requesting Department:</b>	Department of Planning and Community Bureau of Development,
<b>Contract Type:</b>	RFP
<b>Source Selection:</b>	Metropolitan Alliance of Community Development Corporations
<b>Bids/Proposals Due:</b>	July 26, 2007
<b>Proposals Received:</b>	Six (6)
<b>Bidders/Proponents:</b>	1) Metropolitan Alliance of Community Development Corporation (MACDC) 2) Housing Development Corporation of Dekalb 3) Eagle Solution Providers, Inc. 4) Community Housing Resource Center 5) Matrix – 3D LLC 6) Family Home Reality, Inc.



## **CITY OF ATLANTA**

### **DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**

55 Trinity Avenue, S.W. SUITE 1450 – ATLANTA, GEORGIA 30301

404-330-6070 – FAX: 404-658-7638

<http://www.atlantaga.gov/Government/Planning.aspx>

**SHIRLEY FRANKLIN**  
**MAYOR**

**Steven R. Cover, AICP**  
**Commissioner**

### **MEMORANDUM**

**TO:** Adam L. Smith, Commissioner

**FROM:** Steven R. Cover, Commissioner

**DATE:** July 25, 2007

**SUBJECT:** FC – 6006007914, Programmatic Services

**CC:** David Chapman, Deputy Commissioner  
Elsa Castro, Contracting Officer  
James Shelby, Deputy Commissioner  
Christy Fletcher, Deputy Director

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The Department of Planning and Community Development has not been able to come to an agreement and meet negotiations with the selected agencies, Housing Development Corporation of DeKalb and the Community Housing Resource Center, for the FC-6006007914, Programmatic Services for the Owner Occupied Housing Rehabilitation Program. The Department respectfully requests authority to enter into negotiations with next highest ranked vendor, the Metropolitan Alliance of Community Development Corporations.

Please contact me at extension 6070 if you have any questions or concerns.



<b>Justification Statement:</b>	Based on the information submitted and the evaluation criteria established for this project, the most responsible and responsive proponent is Metropolitan Alliance of Community Development Corporation (MACDC).
<b>Background:</b>	Will provide the City with programmatic management.
<b>Fund Account Center:</b>	HOME INVESTMENT PARTNERSHIP PROGRAM 3P05 529002 Y46P0907A3L0, 3P05 529002 Y46P0907A3M0, 3P05 529002 Y46P0907A3N0; 3P05 529002 Y46P0907A3P0, AND CDBG HOUSING REHABILITATION ADMINISTRATION 1B01 5***** Y46P0103A26A; AND MECHANICSVILLE SECTION 108 LOAN PROGRAM 3P06 529002 Y47Q0273A7K0.
<b>Source of Funds:</b>	N/A
<b>Fiscal Impact:</b>	Five Hundred Twenty Thousand Dollars (\$520,000.00).
<b>Term of Contract:</b>	Twelve (12) months with twelve (12) months renewal option at the discretion of the City.
<b>Method of Cost Recovery:</b>	N/A
<b>Approval:</b> DOF: YES DOL: YES	
<b>Prepared By:</b> <b>Contact Number:</b>	Elsa D. Castro 404.330.6426

\*SIGN-IN SHEET FOR PROPOSAL CONFERENCE OPENING\*

ELSA CASTRO  
CONTRACTING OFFICER

FC-6006007914

**PROJECT TITLE: PROGRAMMATIC SERVICES**

DATE: JULY 26, 2006

TOTAL NUMBER OF PROPONENTS:

PROPOSAL NUMBER	PROPOSANT'S NAME	ADDRESS
* Metro Atlanta CDC (MACDC) ✓		
Housing Development Corporation of DeKalb ✓		
* Eagle Solution Providers, Inc. ✓		
Community Housing Resource Center ✓		
Matrix-3D LLC ✓		
* Family Home Reality, Inc. ✓		

CITY OF ATLANTA  
DEPT. OF PROCUREMENT  
2006 JUL 26 PM 2:00



## CITY OF ATLANTA

Shirley Franklin  
Mayor

SUITE 1700  
55 TRINITY AVENUE, SW  
ATLANTA, GA 30303  
(404) 330-6010 Fax: (404) 658-7359  
Internet Home Page: [www.atlantaga.gov](http://www.atlantaga.gov)

OFFICE OF CONTRACT COMPLIANCE  
Hubert Owens  
Director  
[howens@atlantaga.gov](mailto:howens@atlantaga.gov)

### MEMORANDUM

TO: Adam L. Smith Esq.  
Chief Procurement Officer

FROM: Hubert Owens  
Director – Office of Contract Compliance

RE: FC# 6006007914, Programmatic Services

DATE: September 13, 2006

CITY OF ATLANTA  
DEPT. OF PROCUREMENT  
2007 MAR -7 AM 11:58

The Office of Contract Compliance has evaluated six (6) Bidders for minority and female business enterprise participation. All proponents are eligible under Section 2-1449(a) (2) (C) however only four (4) of them has been deemed responsive by the Office of Contract Compliance. For your information, the Bidders have committed to utilizing AABE's, FBE's, HBE's, and ABE's as indicated below:

<b><u>Metro Atlanta CDC (MACDC)</u></b>		(15 Pts)
MC's Painting	FBE	5%
C.J. Hearne Construction	FBE	24%
NiTam	AABE	15%
<b>Total Participation</b>		<b>44%</b>

<b><u>Family Home Reality, Inc.</u></b>		(15 Pts)
Daphne Bradwell Consulting	FBE	18.5%
Joycelyn Lyles Consulting	FBE	11.0%
Kelly Washington Realtors	FBE	8.1%
Ricky Hunter & Associates	AABE	14.8%
<b>Total Participation</b>		<b>52.4%</b>

<b><u>Eagle Solution Providers, Inc.</u></b>		(15 Pts)
Business 2 U	FBE	17%
The Mosby Law Group, PC	AABE	8%
Result Builders, Inc.	AABE	9%
<b>Total Participation</b>		<b>34%</b>

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<b>Matrix-3D, LLC</b>		<b>(0 Pts)</b>
Jones Creative Co.	FBE	5%
Urban Resources & Development Group	AABE	10%
<b>Total Participation</b>		<b>15%</b>
<b>Non-Responsive</b>		

<b>Community Housing Resource Center</b>		<b>(15 Pts)</b>
Acuity, Inc.	FBE	17%
Mission Redevelopment, Inc.	AABE	17%
<b>Total Participation</b>		<b>34%</b>

<b>Housing Development Corporation of Dekalb</b>		<b>(0 Pts)</b>
No M/FBE subcontractors listed		0%
<b>Total Participation</b>		<b>0%</b>
<b>Non-Responsive</b>		

If you have questions, please contact me at (404) 330-6010 or Tracy Reed at (404) 330-6011.

cc: File  
Elsa D. Castro, DOP